

metabase Manual

Sign up and join the Lab

ver.1.0
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Revision history

2022.03 ver.1.0 First edition created.

About the start of using metabase

- Service form.
 - SaaS built on AWS.
 - Service information website: <https://metabase.jp>
- Recommended operating environment.
 - Google Chrome
- user registration is an invitation system for each lab.
- An email address is required for user registration.
- The outline procedure of user registration is as follows.
 - The user performs the usage procedure (application for receiving an invitation) in advance.
 - The lab administrator performs an invitation operation to manage access rights.
 - The invited user signs up.
 - After the user signs up, the lab administrator adds them to the project as members.
- Access URL: Described in the invitation email received from metabase.online.

Glossary

- **DEK**: Distributable Expandable Knowledge / “Distributable and Expandable Knowledge”.
A coined word that expresses "a chunk of information" (programs, data, documents, etc.) handled by metabase.
* The reading is "deck".
- **Lab**: A unit of a team. Users are invited on a lab-by-lab basis.
- **Project**: A collection of projects within the lab. Users are granted access rights on a project-by-project basis. DEK is maintained for each project.
- **Task**: Setting information for running DEK (program + data) on the VM type.
- **VM type**: Definition of task execution environment.

Sign-up (user registration) / login procedure

1. When starting from sign-up (user registration).
 - a. When you receive the invitation email, follow the link in the email to sign up.
(Email subject: [metabase] Invited to the Lab / You are invited to the

- Lab)
 - b. After a while, you will receive a registration confirmation email. Click the link button [VERIFY YOUR ACCOUNT] in the email to complete the registration.
(Email subject: "Verify your email")
 - c. Registration to the invited lab is completed at the same time.
2. For signed-up users.
- a. Access the access URL (listed on the first page) and enter your ID and PW to log in.

How to join the lab

1. If you start by signing up (user registration).
 - a. When you complete the sign-up by following the steps on the previous page, you will also be able to participate in the invited lab.
2. For signed-up users.
 - a. When you receive the invitation email, log in from the link in the email and check the contents from the notification icon at the top right of the screen.
(Email subject: [metabase] Invited to the Lab / You are invited to the Lab)
 - b. Click the message that says [Response required] to receive the invitation to the lab.